 Executive Meeting	Date & Time:	11 th January 2010@ 13.00 – 16.00
	Venue:	Regional Forum Suite D10, Joseph's Well, Hanover Walk, LEEDS, LS3 1AB
	Chair:	Chris Hollins
	Minute taker:	Lucy Beckingham, Regional Forum

Accountable Consensus-Oriented Effective Efficient Equitable Inclusive Participatory Responsible Responsive Transparent

The meeting opened with a presentation by Eileen Cann from the Yorkshire and Humber Financial Capabilities Forum. The forum has about 70 members and it is working to build financial capability into different interventions.

The Financial Capabilities Forum are wanting to engage with frontline voluntary and community groups as they are more likely to come into contact with individuals who might benefit from financial capability support. Members of the forum would look at working with frontline organisations to support the individual. This could be through training staff to deliver support or looking at training for the individual. The forum currently operates at a regional level but is looking to set up sub regional forums. It was also highlighted that Leeds is a Beacon Authority for promoting financial inclusion and tackling over-indebtedness.


It was also felt that financial capability was a cross cutting theme which sat with the work of mainstreaming equalities bringing poverty as a cross cutting strand.


If you are interested in becoming a member of the forum then please get in touch with Eileen Cann at: eileen.cann@skcab.org.uk Tel: 01484 512346 or Mob: 07866926599

The presentation is also available by contacting Lucy Beckingham 0113 394 2301 or lucy.beckingham@regionalforum.org.uk


Minutes

	<p>Attendance and apologies</p> <p>Present: Chris Hollins (Independent Chair), Jo Jones (Fit 4 Funding), Val Johnson (VAK), Jill Jones (WYCAS), Dave Smith (West Yorkshire BME Consortia), Mohammed Salam (COEMO/ BME Network).</p> <p>1 In Attendance: Lucy Beckingham (Regional Forum), Simon Duncan (Electroville)</p> <p>Apologies: David Smith (SESC), Tina Chamberlain (RAY), Jim Steinke (NRC), Soo Nevison (VAC), Anthony Clipsom (BCVS), Fawzia Mir (PERS), Dave Wears (WYLC), Sonya Ainley (<i>fit4funding</i>), Sarah Freeman (VAL)</p> <p>Introductions were made and apologies were given as above.</p>
2	<p>Minutes from last meeting (30th November 2009)</p> <p>Minutes were agreed as a correct record of the meeting.</p>
3	<p>Matters arising not on the agenda</p> <p><i>Modernisation and Targeted support funds</i> Lucy has circulated a report summarising organisations in West Yorkshire who received an award.</p> <p>Chris asked members to continue forwarding documents that would be useful to feed into the Third Sector Strategy.</p> <p>Lucy is to circulate information about 'Getting your voice heard', how to influence policies that affect you and your community this event has a specific West Yorkshire focus and is to take place at St Georges 23rd February 2010 from 10-3.</p>

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	<p>Interviews for the post of VAWD Chief Officer are to take place on Thursday.</p> <p>The Calderdale compact event is due to take place on the 16th or 17th February.</p> <p>Val reported that Kirklees would be signing the BTCV contract but volunteer centres in West Yorkshire are due to meet on 21st January 2010.</p>	
4	<p>Feedback from the Wakefield Empowerment Event</p> <p>This agenda item was postponed until the next meeting.</p>	
5	<p>Away day planning and outcomes</p> <p>Following the Away Day there was a meeting and various tasks were highlighted for taking forward. These tasks were agreed as priorities. These include:</p> <p>Research: The Away Day identified that the groups that are traditionally supported by VCS infrastructure are small/ low unfunded groups. Large national VCS organisations tend to have their own infrastructure support and it was identified that medium sized VCS groups receive little infrastructure support. It was suggested that it would be worth carrying out some research into the types of services organisations currently buy or might be willing to buy and how much they might want to spend on services.</p> <p>Capacity Builders were contacted to see if there was similar work happening in other regions and as yet no similar research has been identified. WYLDA are to look at possible funding for the research from capacity builders or through developing a project for some MBA students.</p> <p>Action: Jo Jones to contact Andrew Richardson</p> <p>District Consortia as part of the work planning, the following were identified as key pieces of work for District Infrastructure Consortia.</p> <p>1. Functional Review: Leeds Infrastructure Consortia developed Sue Tuffins work that was carried out in 2007. LIC has carried out a shared health check which WYLDA members regarded as a crucial piece of work for Districts to enable them to monitor and bench mark the size of the sector. It was felt that this piece of work would be really relevant for other district consortia to carry out and continue to monitor.</p> <p>2. Case studies: to reflect the impact of infrastructure organisations.</p> <p>3. District Events: Themes/ideas: AGM, Brave New World (Life with a change in Government), environment, volunteering, modernisation projects round up of achievements in the final year, WYCAS 10th Birthday (13th October), how does the training project mainstream training back into the district infrastructures?</p> <p>4. Research: supporting and promoting the research.</p> <p>Proposed Budgets</p> <p>Lucy Presented budgets proposed for next year, which included reduced services provided by the Regional Forum, the cost of the Independent Chair and an amended mainstreaming equalities budget.</p> <p>Action: Lucy will draft up the work programmes for the Development Officer and the Independent Chair for next meeting.</p>	

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6	WYLDA Website Communications is a practical issue and WYLDA will look to work with the information officers of the 5 Districts to develop the website and its contents. It was felt that the website should be used as a vehicle for collaboration, should avoid duplication and look at how better to link generic information. Action: Lucy to contact the West Yorkshire Information Officers Group and take forward.
7	Mainstreaming Equalities Budget The last meeting was cancelled and the budget will be looked at when the group next meet on 25 th January 2010. Action: A budget will be put together for the next meeting.
8	WYLDA Research The research discussion covered in point 5. It is felt that the research should go ahead regardless of if we can secure additional funding or work with MBA students. It was agreed that this should be a priority from April. Action: Chris to contact Sarah for MBA details and take forward.
9	Digests/Written Reports from District Consortia/ sub-groups and Projects: Bradford and District ISO Group: Report tabled and circulated. Cald-ron: Calderdale has the second draft of its Third Sector Review. Members requested copies. Action: Lucy to send and highlight it is still a draft document. Leeds Infrastructure Consortium: There is a new draft compact. There is some work currently about creating a hub so organisations can share backroom services. 3 rd Sector Leeds has 2 candidates. Leeds Voice and Voluntary Action Leeds are beginning talks around collocation. Wakefield District: Interviews for the Chief Officer are due to take place on Thursday 14 th January. Local Infrastructure Network Kirklees: Report tabled and circulated. WY BME Network: Report tabled and circulated. Partnership Modernisation Project: Report tabled and circulated. West Yorkshire Training Group: Report tabled and circulated. Commissioning Modernisation Project: Report tabled and circulated. Highlighted that there are concerns in meeting outputs for those attending courses as not all courses are fully booked. Community Cascade Project: Report tabled and circulated. PERS: Report tabled and circulated. WYCAS: Their Basis 2 project is just getting underway and began in October 2009.



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10	Plan for a Thriving Third Sector A paper from subnet was submitted for discussion, about a thriving third sector. It puts across some points to begin the dialogue of how to ensure there is a thriving third sector in a climate of funding cuts. Chris is attending a meeting on Friday 15 th January and asked for Executive members to take time to read the paper and pass on any comments/concerns they have. Action: All Executive members to look at the paper and give comments to Chris by Friday 15th January
11	WYLDA Calendar 22 nd February 2010 – WYLDA Executive, 1 – 4 Regional Forum 19 th April 2010 – WYLDA Executive, 1 – 4 Regional Forum 7 th June 2010 – WYLDA Executive, 1 – 4 Regional Forum 19 th July 2010 – WYLDA Executive, 1 – 4 Regional Forum 6 th September 2010 – WYLDA Executive, 1 – 4 Regional Forum 18 th October 2010 – WYLDA Executive, 1 – 4 Regional Forum 29 th November 2010 – WYLDA Executive, 1 – 4 Regional Forum
12	Health Check Meeting finished at 3.55pm.