
 Executive Meeting	Date & Time:	19 th April 2010@ 13.00 – 16.00
	Venue:	Regional Forum Suite D10, Joseph's Well, Hanover Walk, LEEDS, LS3 1AB
	Chair:	Chris Hollins
	Minute taker:	Lucy Beckingham, Regional Forum

Accountable Consensus-Oriented Effective Efficient Equitable Inclusive Participatory Responsible Responsive Transparent


Minutes

	<p>Attendance and apologies</p> <p>Present: Chris Hollins (Independent Chair), Jo Jones (Fit 4 Funding), Fawzia Mir (PERS), Sarah Freeman (VAL), Gill Thornton (VAWD), Salam (COEMO), Jean Morgan (WYLC), Simon Duncan (Electroville).</p> <p>In Attendance: Lucy Beckingham (Regional Forum), Alison Brophy (WYLC).</p> <p>Apologies: David Smith (SESC), Anthony Clipsom (BCVS), Val Johnson (VAK), Jill Jones (WYCAS), Dave Smith (West Yorkshire BME Consortium), Tina Chamberlain (RAY), Soo Nevison (VAC), Sonya Ainley (Fit4Funding), Rebecca Hewitt (Equity Partnership).</p> <p>Introductions were made and apologies were given as above.</p>
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2	<p>Minutes from last meeting (22nd February 2010)</p> <p>Minutes were agreed as a correct record of the meeting.</p>
3	<p>Matters arising not on the agenda</p> <p>Chris agreed to go to District Infrastructure meetings. Action: All districts to contact Chris to arrange for him to attend.</p> <p>Soo agreed at the last meeting to contact VCS Connect to look at equality monitoring. Action: Lucy to follow up with Soo.</p>
4	<p>Training Modernisation Project</p> <p>Alison Brophy presented the outcomes of the review of training in West Yorkshire. The event brought together VCS Trainers from across West Yorkshire. The key points from the event were that things are changing there are new technologies to invest in, moodle etc, new ways to deliver courses, blended learning.</p> <p>It was felt that the 3 priorities for next year were:</p> <ul style="list-style-type: none"> • Marketing. • West Yorkshire training strategy with joint planning and a coherent offer. • Work to become an ILM centre. <p>Action: WYLDA members to be involved with the development of a West Yorkshire Training Strategy.</p> <p>Alison also advised that there are 16 places available for a Level 3 Award in Volunteer Management for West Yorkshire and bursaries are available. Action: Information to be forwarded to networks.</p>




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5	Cober Hill Feedback Kevin Curleys address to the Cober Hill conference was circulated. He raised some radical points in his speech. The paper was noted along with the 'Regional Alliance' papers which are in draft, and will be circulated in a final form shortly.	
6	District Action Plan Calderdale submitted their work plan for 10/11. Lucy stated that it met all the contract requirements the plan was approved. Action: Bradford, LINK, WIP, and West Yorkshire BME Consortia to draft action Plans for 10/11.	
7	Invoice for WYLDA Governance WYLDA received £1500 from the Partnership modernisation Project for governance support in 1009/10. £150 has been spent on Sue Tuffin's workshop and there is a balance that could be drawn on for work during the year.	
8	West Yorkshire Infrastructure Strategy Third sector organisations are required to have a variety of quality standards to meet the requirements of different funders. Statutory organisations are not necessarily under the same scrutiny to achieve quality standards. The Executive discussed having some guiding principles for quality bringing key elements from a variety of quality marks together. For some small organisations the financial cost and staff time involved in achieving certain quality standards is seen as costly and burdensome. A 'quality umbrella' was suggested as a way to support small groups. WYLDA members could look at developing a health check on quality for example PERS could check and certify employment practices, in line with the quality standards they work to. It would be essential to talk to funders Local Authorities, NHS and community grants as part of this process. Action: Chris to look at examples of quality standards and some guiding principles. Action: All Executive members to forward the Quality marks they have achieved within their own organisations and the quality marks they are supporting groups with.	
9	Research Competition and Collaboration research A paper was put to the meeting setting out the scope and timescales for the work. The Executive felt it would be beneficial to carry out telephone surveys and take a range of organisations from each of the 5 districts. Chris advised that Richard Spencer (Partnership Project) was also willing to be involved with the	



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	<p>survey. Action: Lucy, Chris and Richard to take forward and contact organisations.</p> <p>MBA Research The students have sent out email questionnaires to the WYLDA Executive. There was some feeling that the questionnaire sent demonstrated a lack of understanding about the sector and it was in very little detail. The report should be available in May.</p>	
10	<p>West Yorkshire Directory of Services Some of the modernisation Projects and the Basis 2 projects met to look at how they could work together and promote their projects as well as the other projects in the sub-region. The suggestion was an e-list which could be easily updated which would detail support services that can be accessed across West Yorkshire as well as the services of the main CVSs. The list would be a simple A-Z list of services. Action: Lucy to take forward</p>	
11	<p>West Yorkshire Grants David Smith and Chris Hollins met with West Yorkshire Grants. The Grants heavily favour the arts. They raised the issue of the organisations that had strategic importance. WYCAS and Fit4funding were just scraping through on the scores. West Yorkshire grants are scored by grant officers from each of the 5 Districts. It has been agreed that criteria will be added next year that recognised organisations with strategic importance.</p>	
12	<p>Digests/Written Reports from District Consortia/ sub-groups and Projects:</p> <p>Bradford and District ISO Group: The Assembly has been launched and there have been 2 volunteer representatives elected. Cnet is to deliver the six partnership forum. The Chair is Mick Binn and Vice Chair Dave Forrest.</p> <p>Cald-ron: no report meeting this week.</p> <p>Leeds Infrastructure Consortium: Development of the infrastructure hub is on-going and there is also the development of the virtual hub which is gaining momentum.</p> <p>Local Infrastructure Network Kirklees: Report noted. Work is focusing on the development of an infrastructure consortium to bid for the proposed commission of support services.</p> <p>Wakefield Infrastructure Partnership: Meeting next week. VOX has had it's funding from the Local Authority cut completely. Young lives and the wellbeing consortium are established. The council have offered £10,000 to establish a voluntary sector assembly. This is a fraction of the amount Bradford District were given.</p> <p>Subnet: Papers circulated are in a draft form and were noted and it was felt they would need to be circulated and discussed at District level before an informed discussion could take place by WYLDA. In the meantime any agency wishing to comment on the papers, either way, should send them to Judy Robinson.</p>	



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	<p>Modernisation Projects: Training: report noted. Alison is willing to promote the Training Shop website at events. Commissioning project report noted and it was highlighted that the commissioning practices in each of the Districts was very different meaning that training needs were very separate and needed smaller support sessions. There is the development of a network of people working/training in commissioning which has been funded by the social investment bank.</p> <p>PERS: Mediation training has begun for low level disputes. PERS are acting as the 3rd Party and are getting involved before matters escalate.</p> <p>RISS: Report noted</p> <p>WY Rural Partnership: Report noted</p> <p>WY BME Network: No report.</p> <p>WYCAS: Project is meeting its outputs.</p> <p>Mainstreaming Equalities: Filming for vodcasts taking place tomorrow. Preventing or managing potential Conflicts in Equality Rights is to take place on May 11th. It is a half a day event bringing practitioners from across the country to share their findings. Please could members support the event.</p>	
14	<p>WYLDA Calendar</p> <p>7th June 2010 – WYLDA Executive, 1 – 4 Regional Forum 19th July 2010 – WYLDA Executive, 1 – 4 Regional Forum 6th September 2010 – WYLDA Executive, 1 – 4 Regional Forum 18th October 2010 – WYLDA Executive, 1 – 4 Regional Forum 29th November 2010 – WYLDA Executive, 1 – 4 Regional Forum</p>	
15	<p>Health Check Meeting finished at 3.30pm.</p>	